



MINUTES

CALL TO ORDER

County Manager Denise Stinagle called the meeting to order.

Attendee Name	Title	Status	Arrived
Sherry Lucas	Board Member, District 2	Present	
JoAnne Daniels	Board Member, District 3	Present	
Leslie T. Atkinson	Vice-Chair, District 1	Present	
Bill Blackman	Board Member, District 7	Present	
Rob Boyette	Chair, District 5	Present	
Chris Hill	Board Member, District 6	Present	
Roger Lucas	Board Member, District 4	Present	

Others present: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; Steve Beaman, County Attorney; Angel Landrau, Financial Services; and News Media

OATH OF OFFICE

Pursuant to NCGS 153A-26, each person elected by the people shall before entering upon the duties of the office, take and subscribe the oath of office prescribed in Article VI, Section 7. Oath will be administered by Mayor Grady Smith, Town of Elm City, to Commissioners Leslie Atkinson, Bill Blackman, Rob Boyette, JoAnne Daniels, Chris Hill, Roger Lucas and Sherry Lucas.

Elm City Mayor Grady Smith read the Oath to Commissioners.

ORGANIZATION OF THE BOARD

Pursuant to NCGS 153A-29, the Board shall select at its first regular meeting in December of each year, a Chair and a Vice-Chair to serve for the ensuing year.

- A. Selection of Chair with County Manager presiding

Commissioner Atkinson nominated Commissioner Boyette for Chair

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Atkinson, Vice-Chair, District 1
SECONDER:	Sherry Lucas, Board Member, District 2
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- B. Selection of Vice-Chair with Chair presiding

Commissioner Blackman nominated Commissioner Atkinson for Vice-Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	JoAnne Daniels, Board Member, District 3
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

Commissioner R. Lucas led the Moment of Silence and Pledge of Allegiance.

APPOINTMENTS

Appointments of certain County Officials are made at the first regular meeting of each year.

- A. County Manager – Denise Stinagle
- B. County Attorney – Steve Beaman
- C. Clerk to the Board – Ron Hunt
- D. Assistant Clerks to the Board – Denise Stinagle & Melissa Parrish

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	Leslie Atkinson, Vice-Chair, District 1
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

PUBLIC OFFICIAL BONDS

The following public official bonds are presented for the Board's consideration.

- A. Finance Officer -- \$100,000
- B. Tax Administrator -- \$100,000
- C. Register of Deeds -- \$20,000
- D. Sheriff -- \$20,000

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member, District 6
SECONDER:	Roger Lucas, Board Member, District 4
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

CONSIDERATION OF MINUTES

- A. The minutes from the November meeting are presented for the Board's consideration.

Commissioner Boyette recommended the following changes:

Packet Page 5 of minutes the word "achievement" is listed twice. Strike the second one.

Packet Page 24 of minutes the word "each" is listed twice. Strike the second one.

On item B remove the Action Box since no action was required.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	JoAnne Daniels, Board Member, District 3
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

RESOLUTIONS OF APPRECIATION

A. **Mr. Tim Bilderback, Human Resources Director**, presented the Proclamations to the Wilson County Government Retirees.

- Woodley Lee, Sheriff’s Office, 15 years
- Johnnie Coleman, Sheriff’s Office, 27 years
- Quenna Coleman, Tax Department, 29 years
- Teresa Robbins, Tax Department, 26 years
- Annie Morris, DSS, 7 years
- Delois Debro, DSS, 27 years
- Tammy Williford, EMS, 30 years
- Rebecca Stottlemyre, DSS, 17 years

**PROCLAMATION
BOARD OF COMMISSIONERS
WILSON COUNTY**

RETIREES OF WILSON COUNTY

WHEREAS, Wilson County Government employees provide a vital role in delivering quality services that enhances our citizens’ lives;

WHEREAS, Wilson County Government employees make lasting contributions of innovation, compassion and dedication;

WHEREAS, Wilson County Government employees have shown great commitment to Wilson County;

WHEREAS, Wilson County Government employees take great pride in leaving county government services better than when they began their service;

NOW, THEREFORE, BE IT RESOLVED that the Wilson County Board of Commissioners recognizes Wilson County Government retirees and we express our sincerest appreciation for the years of hard work and dedicated service.

This the 3rd day of December, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member, District 6
SECONDER:	Roger Lucas, Board Member, District 4
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

PUBLIC HEARINGS

- A. Conduct a public hearing to consider a request (Z 2018-04) to amend the Wilson County Zoning Map from M-1 (20,000 square feet minimum lot size) to B-1 (10,000 square feet minimum lot size).

Commissioner Boyette called the public hearing to order.

Mr. Mark Johnson, Development Services Director, presented the request to amend the zoning map from M-1 to B-1.

Commissioner Hill asked if the county had received any public comment.

Mr. Johnson replied no.

Commissioner Boyette called for public comment.

There being none, the public hearing was closed.

**AN ORDINANCE OF
WILSON COUNTY, NORTH CAROLINA
AMENDING THE OFFICIAL ZONING MAP OF THE COUNTY**

(Z 2018-04 Wilson County)

WHEREAS, NC G.S. 153A-344 authorizes county governments to change or modify zoning district boundaries within their jurisdiction; and

WHEREAS, the Wilson County Planning Board has recommended that the Wilson County Zoning Map be amended by rezoning the herein after described tract of land from M-1 Light Industrial Zoning classification to B-1 (Highway Business) District; and

WHEREAS, a Public Hearing of the Wilson County Board of Commissioners concerning said amendment was scheduled, advertised, and conducted on December 3, 2018 and

WHEREAS, the Board of Commissioners is of the opinion that said amendments should be adopted.

NOW, THEREFORE, BE IT ORDAINED THAT:

Section 1: The Official Zoning Map of Wilson County is hereby amended by establishing zoning of the tract of land hereon after described from the M-1 (Light Industrial) District zoning classification to the B-1 (Highway Business) District zoning classification, more particularly described as follows:

Beginning at a point in the Western Right-of Way line of Marsh Swamp Rd. [Sr. 1132], said point being the Northeast corner of Donald Perry's property recorded in DB 1245 P 113, thence S46° 43' 24" E 244.80' Along Sr. 1132 Right-of Way to a point, cornering thence S 43° 16' 36" EW 133.60' to a point, cornering thence N 46° 43' 24" W 34.91' to a point, cornering thence S 43° 16' 36" W 43.99' to a point, cornering thence S 46° 43' 24" E 34.91' to a point, thence S 43° 16' 36" W 182.57' to a point, cornering thence N 46° 53' 00 W 128.63 cornering thence N 09° 17' 00 E 208.40' to a point, said point being the Southeast corner of Donald Perry's property recorded in DB 1245 P 113, cornering thence N 43° 23' 00 E 187.73' to the point of beginning containing 1.76 AC

Section 2: The Wilson County Board of Commissioners hereby finds that the property described above is suitable for all uses permitted in the B-1 (Highway Business) District zoning classification.

Section 3: The Wilson County Ordinance Administrator is hereby authorized and directed to change the Official Zoning Map on file in the Wilson County Development Services Department so as to comply with this Ordinance.

Section 4: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5: If any section, subsection, paragraph, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holdings shall not affect the validity of the remaining portions thereof.

Section 6: This Ordinance shall become effective immediately upon its adoption.

This Ordinance adopted the 3rd day of December, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	Chris Hill, Board Member, District 6
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- B. Conduct a public hearing to consider the approval of amendment to the Unified Development Ordinance (OA 2018-02).

Commissioner Boyette called the public hearing to order.

Mr. Mark Johnson, Development Services, presented the request for the amendment to the Unified Development Ordinance.

Commissioner Boyette called for public comment.

There being none, the public hearing was closed.

Commissioner Boyette asked Commissioner Hill, Chair, Solid Waste Committee, to share his Solid Waste Committee recommendations.

Commissioner Hill stated the Solid Waste Committee met November 27, 2018 and the Committee agreed to recommend to the Board of Commissioners the need for the text amendment to the Unified Development Ordinance as it will assist with landfill use and future needs. This amendment was heard tonight during the public hearing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member, District 6
SECONDER:	Sherry Lucas, Board Member, District 2
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

PERSONAL APPEARANCES

- A. ***Ms. Ko Tang Cha-Moses, Audit Manager, Martin Starnes and Associates***, presented the FY 2018 Financial Audit for the Board's consideration.

Ms. Ko Tang Cha-Moses stated the audit gives Wilson County an Unmodified opinion, which is the highest opinion that can be received.

She reviewed revenues, expenditures and fund balance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne Daniels, Board Member, District 3
SECONDER:	Sherry Lucas, Board Member, District 2
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- B. ***Mr. Dion Viventi, Rocky Mount-Wilson Regional Airport Authority***, requested an allocation of \$211,458 for match funding for the runway and taxiway pavement project for the Board's consideration.

Mr. Viventi reviewed his request for a funding match to rehabilitate the airport runway.

Commissioner Hill asked how many other entities have approved.

Mr. Viventi replied Nash County approved this morning. Edgecombe County should approve tonight and the City of Rocky Mount will be approving shortly.

Commissioner Blackman asked if funding this locks us in for another 20 years.

Mr. Viventi replied the rehabilitation should last about 20 years.

Commissioner Hill asked if there was anything that tied us into the runway for the next 20 years.

Mr. Viventi replied that with all federal funding there are grant assurances. Wilson County is already locked in with the original charter for the Rocky Mount Wilson Airport.

Commissioner Boyette stated that in the agenda work session they discussed what earned income goes toward.

Mr. Viventi replied it goes toward salaries, maintenance, electricity, passenger service and corporate service.

Mr. Viventi stated that he has an earned income plan to build T-Hangers which will contribute \$45,000 annually and he has renegotiated leases to bring additional revenue as well as restructuring fuel processes.

Commissioner Hill asked if this would be in competition with the City of Wilson's airport.

Mr. Viventi replied no that they have their own waiting list.

Mr. Viventi stated if Wilson County does not approve or if any entity does not approve, we would not be eligible for the funds. The current runways cannot sustain future operations.

Commissioner Hill asked had there been any updates to the charter.

Mr. Viventi replied the original charter is still in effect.

Commissioner Boyette asked Mr. Viventi to review the process and how they got to this point.

Mr. Paul Smith, WK Dickson & Company stated that this project formulated several years ago when it was identified that the life cycle of the pavement on the runway was on a downward cycle. This made its way into a strategy to improve the runway and the facility. Several alternatives were reviewed. The project warranted the FAA being involved as well. Final design was finished earlier this year and bidding was sent out mid-summer with competitive bids. Then the process started to pull all the pieces together. Federal and state dollars provide 90% of these funds. The 10% must come from the other sponsors.

Commissioner Boyette asked at what time would it have been a solid idea to let us know where the project was funding wise.

Commissioner Blackman asked Mr. Viventi to explain the idea of placing an industrial park on the Wilson County side of the park.

Mr. Viventi replied that they are looking at a feasibility study to place an industrial park on the Wilson County side as well as to connect a rail spur to CSX and the state asked for it to be studied. They expect the strategic plan to be completed within six months.

Mr. Viventi stated this is only a two-year investment.

Commissioner Hill asked about Wilson County's commitment from a legal perspective as it relates to grants and commitment if other entities pull out.

Mr. Steve Beaman, County Attorney, stated he will be glad to review and that this was a good question to ask.

Mr. Viventi replied this is a unique opportunity.

Commissioner Hill asked if we could postpone the vote and talk with the City of Wilson about any questions they may have as well.

Mr. Johnson Bissette, Chair of the RWI Airport Authority, stated he wants them to put things in perspective. If built today, the airport would cost about \$40 million. It is highly regarded by the state and it supports planes that the Wilson Airport will not support. There are not runways or emergency services to support the larger aircraft in Wilson. The largest employer, BB&T, will send their staff into a safe airport and this is a safe airport. Certain classes of airplane will not fly into Wilson and the nearest closest airport to support those aircraft is Kinston and that is a longer distance. Mr. Bissette stated though the charter may not be what we like today, it is about people that are doing business in Wilson County. The county has paid investments into an airport for many years.

Commissioner Roger Lucas asked when was the last time all entities got together to provide funding for a project.

Mr. Viventi replied it was for taxiway lighting improvements in 2017.

Ms. Denise Stinagle, County Manager, stated the county has provided local matches on projects in the past.

Commissioner Roger Lucas stated the airport is very important to this area. During his tenure he has seen where the airport has benefited this region. He stated he does not have an issue with this request and he has no problem with discussing with the City of Wilson as well.

Commissioner Atkinson stated he attended the meeting with the airport and he would hate to see the airport lose this funding and this opportunity as the airport deteriorates. This recommendation should have come earlier and has placed the county in a bind because we did not budget for it, but he supports this project.

Commissioner S. Lucas stated she is concerned with how Wilson County will benefit from this in the future, but she has listened to the presentation and the county manager. We should not forget the many employers that benefit from this airport and so she supports this project to move forward.

Commissioner Daniels stated if the federal government has confidence in this airport, then we should as well.

Commissioner Blackman motioned to postpone this decision to allocate funding for the Rocky Mount Wilson Airport until December 11, 2018 at 5:30 p.m.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	Chris Hill, Board Member, District 6
AYES:	JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas
NAYS:	Sherry Lucas

- C. **Mr. Randy Faircloth, Tax Administrator**, presented the 2019 Tax Listing Times, Procedures and Schedules.

As provided in General Statute 105-307, the period in which property is to be listed for taxation each year shall begin on the first business day of the month of January and, unless extended, shall continue through the month of January. The Board of Commissioners may, in any non-revaluation year, extend the time during which property is to be listed for taxation for a period not to exceed sixty (60) additional days. The Board shall grant individual extensions of time for the listing of real and personal property upon written request and for good cause shown. The request must be filed with the Tax Administrator no later than the ending date of the regular listing period. The Board may delegate this authority to grant extensions to the Tax Administrator.

PLACE: Wilson County Tax Office, 113 Nash Street E, First Floor
 DATES: January 2, 2019 through January 31, 2019
 TIMES: Monday through Friday, 8:00 a.m. to 5:00 p.m.

OFFICE AND LISTING SITE WILL BE CLOSED
 JANUARY 21, 2019
 IN OBSERVANCE OF MARTIN LUTHER KING, JR'S BIRTHDAY

ACTION: The Tax Administrator is requesting the Board's concurrence in the setting of the place, dates and times in which the taxpayers of Wilson County will list their property for taxation and to delegate authority to the Tax Administrator to accept individual extensions for filing.

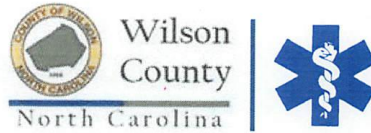
To ensure proper appraisal, the Tax Office will use pricing manuals for all personal property appraisals. This will ensure uniformity and equity among all taxpayers. Copies are available for inspection by the Board.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chris Hill, Board Member, District 6
SECONDER: JoAnne Daniels, Board Member, District 3
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- D. **Mr. Michael Cobb, EMS Director**, presented the Ambulance Bids that were received to purchase two 2019 Ford E450 Osage Type III Super Warrior Ambulances for \$378,362 (\$189,181 each) for the Board's consideration.

Commissioner Boyette asked Mr. Cobb to explain the increase in prices in the current ambulances.

Mr. Cobb explained that these vehicles will have power stretchers that will assist with reducing workers compensation claims when lifting patients and reduces fatigue. The newer ambulances have a few more features than the previous ones.



Wilson County EMS Ambulance Bids

Advertised: October 10, 2018

Specifications requested by/sent to three vendors:

- First Class Emergency Vehicles
- Precision Rescue Vehicles
- Select Custom Apparatus
- Southeastern Specialty Vehicles
- Northwestern Emergency Vehicles
- First Class Emergency Vehicles

Sealed bids received from:

- Southeastern Specialty Vehicles Dennis Tingen

Re-advertised: November 1, 2018

Specifications requested by/sent to three vendors:

- Atlantic Emergency Solutions
- Southeastern Specialty Vehicles
- Precision Rescue Vehicles

Sealed bids received from:

- Atlantic Emergency Solutions Tim Hykes
- Southeastern Specialty Vehicles Dennis Tingen

Bids publicly opened November 16, 2018 at 2:00 p.m. at:

- Wilson County Government Center
- 2201 Miller Rd South
- Second Floor Conference Room
- Wilson, NC 27893

Ingal LANDRAU
Angel Andra
Deputy Finance Officer
11/16/18
2:00 Pm

Agency submitting Bid	Bid/Cost Submitted	Other Comments
Atlantic Emergency Solutions	\$399,800.00	not present
Southeastern Specialty Vehicles	378,362.00	present

1817 Glendale Drive
 Wilson, North Carolina 27893-4401
www.wilsoncountyems.com

Voice: 252-237-0789
 Fax: 252-399-7510
EMSinfo@wilson-co.com

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sherry Lucas, Board Member, District 2
SECONDER: Roger Lucas, Board Member, District 4
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- E. **Ms. Moly Westmoreland, Public Library Director,** presented the Library FY 2018 Annual Report.

Ms. Westmoreland explained that the library has 35,391 registered members and received 180,979 visits last fiscal year. A detailed review was given of library usage, reference questions, interlibrary loans, testing, and computer usage. There have been over 10,043 children attending programs. Circulation and e-resources continue to see growth. The library has seen an increase in the need for faxing and notary services. A review of facilities was given. The library has participated in some national initiatives, including the Edge Assessment that produced an action plan with improvements in communications, website and involving stakeholders.

- F. **Mr. Angel Landrau, Senior Accountant, Financial Services,** presented the following:

- 1. Budget Amendments.

Increase	10 38004	Miscellaneous Revenue	7,200
Increase	10 4310 43100 42610	Office Supplies	7,200

To increase Sheriffs budget for office supplies for miscellaneous revenue received for calendar proceeds. No County Funds.

RESULT: ADOPTED [UNANIMOUS]
MOVER: JoAnne Daniels, Board Member, District 3
SECONDER: Chris Hill, Board Member, District 6
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Chris Hill, Roger Lucas

- 2. October Financial Report for information.

Commissioner Hill requested to be excused for family reasons and that was excused by the chair.

OTHER MATTERS

- A. The following dates have been set for the Commissioner Meetings in 2019 for the Board's consideration.

January 7 th	Work Session – January 3 rd
February 4 th	Work Session – January 31 st
March 4 th	Work Session – February 28 th
April 1 st	Work Session – March 28 th
May 6 th	Work Session – May 2 nd
June 3 rd	Work Session – May 30 th

July 8 th	NO WORK SESSION
August 5 th	Work Session – August 1 st
September 9 th	Work Session – September 5 th
October 7 th	Work Session – October 3 rd
November 4 th	Work Session – October 31 st
December 9 th	Work Session – December 5 th

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Blackman, Board Member, District 7
SECONDER: Sherry Lucas, Board Member, District 2
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

- B. Bids have been received for the following properties: 303 Vick Street, East, PIN# 3721-68-1764 in the amount of \$1,500 and 500 Singletary Street, East, PIN# 3721-56-6631 in the amount of \$1,500. The Board may consider accepting the bids and advertising for upset bids.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Leslie T. Atkinson, Vice-Chair, District 1
SECONDER: Roger Lucas, Board Member, District 4
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

- C. A bid for Acre Street, PIN# 3704-35-6972 in the amount of \$750 has not been raised during the 10 day advertisement. The Board may now consider accepting the bid. This is presented for the Board's consideration.

RESULT: ADOPTED [UNANIMOUS]
MOVER: JoAnne Daniels, Board Member, District 3
SECONDER: Bill Blackman, Board Member, District 7
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

- D. A designation of a Voting Delegate for the Legislative Goals Conference on January 10-11, 2019 needs to be selected and is presented for the Board's consideration.

Motion for Commissioner Boyette to be the voting delegate.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Blackman, Board Member, District 7
SECONDER: Roger Lucas, Board Member, District 4
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

COMMITTEE REPORTS

A. The Appointments Committee met prior to the meeting and the following recommendations were made:

Wilson County Nursing Home Community Advisory Committee Deborah Leake
Wilson County Nursing Home Community Advisory Committee Linda Battle
Wilson County Nursing Home Community Advisory Committee Grace King
Wilson County Home & Community Care Block Grant CommitteeJames Hicks

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rob Boyette, Chair, District 5
SECONDER: Roger Lucas, Board Member, District 4
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

B. The Audit Committee met prior to the meeting and the following was discussed:

- The official audit was reviewed.
- Committee members reviewed revenues and the general fund balance.
- The official audit was referred to the board of commissioners to accept.

RESULT: ADOPTED [UNANIMOUS]
MOVER: JoAnne Daniels, Board Member, District 3
SECONDER: Bill Blackman, Board Member, District 7
AYES: Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT: Chris Hill

C. Personnel Committee – Two position reclassifications are recommended with the effective date of January 1, 2019:

- Tax Listing Supervisor Grade 69 to Business Property Specialist Grade 67
- Business Personal Property Specialist Grade 63 to Personal Property Specialist Grade 63 (name change only)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Atkinson, Vice-Chair, District 1
SECONDER:	JoAnne Daniels, Board Member, District 3
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

D. The Solid Waste Committee met on Tuesday, November 27th at 8:30 am at Solid Waste. Commissioner Boyette reminded Commissioners that Commissioner Hill had to leave, but that he had read the Solid Waste Committee summary earlier in the meeting. The full summary is listed below:

- Two options for the new (C&D) Construction and Demolition Debris material site.
- Committee agreed to recommend to the Board of Commissioners the need for the text amendment to the Unified Development Ordinance as it will assist with landfill use and future needs. This amendment was heard tonight during the public meeting.
- An update was received regarding convenience sites. The work on upgrades has started and is proceeding as planned.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Atkinson, Vice-Chair, District 1
SECONDER:	JoAnne Daniels, Board Member, District 3
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

CHAIRMAN'S REPORT

The Substance Prevention full coalition will meet Monday, December 10, 2018 at 11:00 am at the Health Department.

MANAGER'S REPORT

A. On December 5th at the Wilson County Agricultural Center there will be a Holiday Lunch with Department Head Leaders hosted by Cooperative Extension and Soil Conservation at 12:00 noon.

CLOSED SESSION ITEMS

A. A closed session pursuant to G.S. 143-318.11 (a)(4) – to discuss matters relating to the location or expansion of business in the area served by this body.

Commissioner Boyette made a motion to go into closed session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Boyette, Chair, District 5
SECONDER:	JoAnne Daniels, Board Member, District 3
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

Commissioner Blackman made a motion to come out of closed session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	Sherry Lucas, Board Member, District 2
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

While in closed session the Board heard from *Ms. Jennifer Lantz, EDC Director* regarding a potential new industrial business.

- B. A closed session pursuant to G.S 143-318.11 (a)(6) – to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee (OR) to hear or investigate a complaint, charge, or grievance by or against a public officer or employee.

Commissioner Blackman made a motion to go into closed session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member, District 7
SECONDER:	Roger Lucas, Board Member, District 4
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

Commissioner S. Lucas made a motion to come out of closed session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sherry Lucas, Board Member, District 2
SECONDER:	Bill Blackman, Board Member, District 7
AYES:	Sherry Lucas, JoAnne Daniels, Leslie T. Atkinson, Bill Blackman, Rob Boyette, Roger Lucas
ABSENT:	Chris Hill

While in closed session, Commissioners conducted an annual performance review of County Manager Denise Stinagle.

No action was taken.

RECESS OR ADJOURNMENT

By consensus of the Board, the meeting was recessed until December 11, 2018 at 5:30 pm.

Clerk to the Board